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**Re: Scope of Work for Las Palmas Senior Center**

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**Sophia Pinacortez** <sophia.pinacortez@lacity.org>  
To: Marisol Rodriguez <marisol.rodriguez@lacity.org>

Thu, Jan 14, 2016 at 5:31 PM



On Thu, Jan 14, 2016 at 5:28 PM, Marisol Rodriguez <marisol.rodriguez@lacity.org> wrote:  
You are the best. Thank you, thank you, thank you for always coming through for us.



Marisol Rodriguez  
District Director  
Office of Councilmember Mitch O'Farrell  
1722 Sunset Blvd, Los Angeles, California 90026  
(213) 207-3015 [www.cd13.org](http://www.cd13.org) | [marisol.rodriguez@lacity.org](mailto:marisol.rodriguez@lacity.org)

Find the Councilmember on:    

On Thu, Jan 14, 2016 at 5:28 PM, Sophia Pinacortez <sophia.pinacortez@lacity.org> wrote:

I do not feel stuck .....I am happy to be of service !  
I just needed an ok because it is outside of my division.  
The bottom line is the GM said move forward and most importantly the patrons benefit as does the group.

It is a win win.

I've already contacted the group to put their insurance information on TRACK4LA.

spc :-)

On Thu, Jan 14, 2016 at 5:16 PM, Marisol Rodriguez <marisol.rodriguez@lacity.org> wrote:  
sorry you got stuck with this :(

everyone always goes to you because you are the most reliable person in the department



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On Thu, Jan 14, 2016 at 5:15 PM, Sophia Pinacortez <sophia.pinacortez@lacity.org> wrote:  
Ramon :

I will need your assistance with staff supervision.  
I am happy to have my staff craft the ROE.

spc

On Thu, Jan 14, 2016 at 5:11 PM, Dan Halden <daniel.halden@lacity.org> wrote:

Thank you so much as always for your help... Will someone from RAP also be able to notify the non-profit (Mission Continues) and coordinate as necessary for Monday?

Thanks again, and as always let us know how we can assist...

**Dan Halden**  
Hollywood Field Deputy



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On Thu, Jan 14, 2016 at 5:10 PM, Kevin Regan <[kevin.regan@lacity.org](mailto:kevin.regan@lacity.org)> wrote:  
We're on it. Sophia is doing the ROE and clearing insurance. I will sign the permit. Thanks

Kevin

Sent from my iPhone

On Jan 14, 2016, at 4:13 PM, Michael Shull <[michael.a.shull@lacity.org](mailto:michael.a.shull@lacity.org)> wrote:

Ramon, please get involved and coordinate with Sophia.

On Thu, Jan 14, 2016 at 3:15 PM, Alison Becker <[alison.becker@lacity.org](mailto:alison.becker@lacity.org)> wrote:  
Folks, this is the scope of work

"The project will maintain the integrity of all permanent structures. The project will include replacing all rotted and hazardous wood from the benches and overhead shade structure to ensure usability and safety for residents. The project will also include building 10 movable garden beds to be used by the residents. The garden beds will be wheelchair accessible. Along with construction, the volunteers will be painting the side walls and cement courtyard to add a clean and beautiful space for the residents."

If the shade structure is what is causing the "safety and structural challenges", I suppose that can be removed. But otherwise, painting, repairing benches and building garden boxes should not be problematic.

Alison



**Alison Becker, AICP | Director, LA Promise Zone**  
**Mayor's Office of Economic Development**  
**City of Los Angeles**  
**213.978.2747**

On Thu, Jan 14, 2016 at 3:10 PM, Sophia Pinacortez <[sophia.pinacortez@lacity.org](mailto:sophia.pinacortez@lacity.org)> wrote:

Apparently the group approached the center staff some ago but I was told not to issue an ROE .

I have spoken with all the trade staff and they indicated to me that we are not authorized to move forward . There are safety and structural challenges , and union issues as well .  
spc

spc

Sent from my iPhone

On Jan 14, 2016, at 2:40 PM, Michael Shull <[michael.a.shull@lacity.org](mailto:michael.a.shull@lacity.org)> wrote:

Sorry, I was out of town yesterday so seeing this late. Sophia, please get engaged and let me know resolution. Thanks.

On Wed, Jan 13, 2016 at 9:43 PM, Daniel Halden <[daniel.halden@lacity.org](mailto:daniel.halden@lacity.org)> wrote:

Thanks, all. My understanding is the issue is a ROE permit needs to be secured, correct?

To echo Marisol, in November (I believe) I met on site with The Mission Continues and John Ruiz from the Las Palmas Senior Center. We had a great meeting about potential projects and the group's willingness to help out (with the understanding that RAP approval would be needed).

CD13 has been very engaged over the past year or two with the Center, working in conjunction with RAP, and we thought this was a great opportunity to bring volunteers and a quality project to the Center. The shuffleboard area is in huge need of an upgrade as it is essentially unusable space in its current form. This project would change that, and a community garden could benefit the seniors as well as the youth who use the complex.

Mike, please let me know how I or our office can assist with helping Monday's project come to fruition. Happy to help in any way!

Thanks,

Dan Halden  
Hollywood Field Deputy  
Councilmember Mitch O'Farrell  
City of Los Angeles, 13th District  
[daniel.halden@lacity.org](mailto:daniel.halden@lacity.org)  
(213) 207-3015  
[www.cd13.com](http://www.cd13.com)

Sent from my iPhone

On Jan 13, 2016, at 9:35 PM, Marisol Rodriguez <[marisol.rodriguez@lacity.org](mailto:marisol.rodriguez@lacity.org)> wrote:

Thanks, Alison.

I am looping in Dan, since I know he was part of those meetings/conversations.



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[ol.rodriguez@lacity.org](mailto:ol.rodriguez@lacity.org)

Find the Councilmember on: [f](#) [t](#) [i](#) [v](#)

On Wed, Jan 13, 2016 at 9:27 PM, Alison Becker <[alison.becker@lacity.org](mailto:alison.becker@lacity.org)> wrote:

Mike,

Can you please have someone look into this situation first thing tomorrow? Looks like it could be resolved with a bit of creative effort by the Dept.

Would hate to have 30 veterans and 70 volunteers at loose ends on Monday because they're trying to implement a service project on a federal holiday!

Thank you, in advance, for your prompt attention.

Alison

Sent from my iPhone

Begin forwarded message:

**From:** "Turner, Regan" [REDACTED] >  
**Date:** January 13, 2016 at 9:04:35 PM PST  
**To:** Alison Becker <[alison.becker@lacity.org](mailto:alison.becker@lacity.org)>  
**Cc:** Erich Yost [REDACTED] Allison Bailey [REDACTED] >  
**Subject:** Re: Scope of Work for Las Palmas Senior Center

Hi Alison,

I believe it is. It is operated by the Department of Recreation & Parks.

Here's a link: <http://www.laparks.org/dos/senior/facility/lasPalmasSCC.htm>

**Regan C. Turner**  
*Executive Director, West Region*  
**The Mission Continues**



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On Wed, Jan 13, 2016 at 8:58 PM, Alison Becker <[alison.becker@lacity.org](mailto:alison.becker@lacity.org)> wrote:

Regan, is the Center a city-owned property ? Alison

Sent from my iPhone

On Jan 13, 2016, at 8:33 PM, Turner, Regan <[REDACTED]> wrote:

Alison & Erich,

I hope this finds the both of you doing well and off to a great start in 2016! I wanted to reach out and see if you may be able to help us out in a timely manner with an issue involving one of our projects.

We have been talking with the Las Palmas Senior Center in the Promise Zone since November about doing a revitalization project there next Monday in honor of MLK Jr. Day. Allison & Ben from our team did multiple site visits, ordered thousands of dollars of supplies, and recruited almost 100 volunteers -- 70 from YPI alone -- for the event.

Yesterday, on our final walkthrough, the Director of the center, Sonya Jimenez, told Allison that because of union issues and lack of formal approval, that we would not be able

to do the project. Her follow-up email is below. She did not mention any permitting or union issues in any of our conversations prior to now.

We are now in quite a jam here and want more than anything to do this project to serve the residents of the center and to get our partnership with the LAPZ off to a strong start in 2016. We also have 100 volunteers who are expecting to turn out in support of the Promise Zone and The Mission Continues on Monday who we do not want to disappoint.

Is there anything that you can do to help us out and get the approval necessary to make this project happen on Monday?

I'm happy to hop on a phone call with you if that's best.

Thank you very much, and I look forward to hearing back from you at your earliest convenience.

Best,  
Regan

**Regan C. Turner**  
*Executive Director, West Region*



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----- Forwarded message -----

From: **Allison Bailey**

<[REDACTED]>

Date: Wed, Jan 13, 2016 at 6:27 PM

Subject: Fwd: Scope of Work for Las Palmas Senior Center

To: Regan Turner



Sent from my iPhone

Begin forwarded message:

**From:** Sonya Young-Jimenez  
<[sonya.young-jimenez@lacity.org](mailto:sonya.young-jimenez@lacity.org)>

**Date:** January 13, 2016 at 6:19:30 PM PST

**To:** "Bailey, Allison"



**Cc:** John Ruiz  
<[john.ruiz@lacity.org](mailto:john.ruiz@lacity.org)>  
**Subject: Re: Scope of Work for  
Las Palmas Senior Center**

Hello Allison today I have been trying to get us approval for the project but I am not able to get the ROE (right of entry) done in time. There are issues with doing work on a holiday and other union issues. We need to have liability figured out first. I am so sorry for this inconvenience and possibly we can work to have it done with enough time for an ROE to be drawn up in the future. Please let me know what we can do. Again, I am very sorry.

On Wed, Jan 13, 2016 at 9:06 AM,  
Bailey, Allison

[REDACTED] >  
wrote:

Good Morning,

I just wanted to follow-up on our conversation yesterday. Please let us know if the project Monday is going to be an issue as soon as possible. The project planning has been completed and materials have been purchased. Please let us know if there is anything we can support from our end on the approval process.

**Allison M. Bailey**  
*City Impact Manager, West Region*  
**The Mission Continues**

[REDACTED]  
<https://www.missioncontinues.org>

On Tue, Jan 12, 2016 at 3:01 PM, Bailey, Allison

[REDACTED] <  
wrote:

Good Afternoon,

Please forward the attached memorandum as needed. As stated in the memo, please do not hesitate to contact myself at any time. As this project is this Monday, this matter for

point of entry and scope of work is priority for us.

Thank you for your time.

**Allison M. Bailey**

*City Impact Manager, West Region*

**The Mission Continues**



<https://www.missioncontinues.org>

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Sonya Young Jimenez

Facility Director

Yucca Community Center

6671 Yucca Street

Los Angeles, CA 90028

323-957-6339

323-957-6344 fax

Las Palmas Senior Citizen Center

1820 N. Las Palmas Ave.

Los Angeles, CA 90028

323-465-7787

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Sophia Pina-Cortez, Superintendent

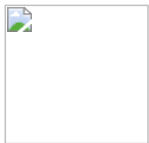
Los Angeles Department of Recreation and Parks

Metro Region Headquarters

3900 Chevy Chase Drive

Los Angeles, California 90039

(213) 485-8744



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Sophia Pina-Cortez, Superintendent  
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